# Grants: Progress/Final Report

Title of award \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Progress Report \_\_\_\_\_ or Final Report \_\_\_\_\_ Date of the report \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Project title \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

# Awardee information

|  |  |
| --- | --- |
| **Name** |  |
| **Institution** |  |
| **Position/Affiliation** |  |
| **Email**  |  |
| **Mailing address** |  |
| **Telephone**  |  |
| **Awardee signature** |  |

1. **Funding information**

Funding period start date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Funding period end date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Total funds awarded \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Funds received to date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. **Overview of Study:** *Provide**the original abstract (background/rationale, objectives/protocol, methodology) from the application.*
2. **Progress Report:** Provide the following information.
3. Summarize expected findings and the implications of this project.
4. Summarize progress to date and most significant achievements.
5. Describe any changes to the original project objectives and reasons for the change.
6. Outline any challenges and solutions.
7. Discuss adherence to the timeline and, if applicable, include a revised timeline indicating your plans for the project for the next six months.
8. **Final Report:** *Provide the following information and include the Progress Report information that was previously provided.*
9. Provide a lay summary of the key findings and implications of this project, as follows:
	1. How will this project advance further respiratory research or care?
	2. Who will be impacted by the results of this project and how?
	3. What impact or benefit will this project have for patients, healthcare consumers, and/or caregivers? Why does this project matter?
	4. What do you hope will be the overall impact of your research for Canadians? How does your research help Canadians breathe better?
	5. Is there anything else the Canadian Lung Association should know about how the findings from this project may have an impact or make an important contribution?
10. Describe three elements of the project that make it newsworthy for CLA to promote.
11. Describe any additional research projects that have emerged or will emerge as a result of this project.
12. Provide a full account of the budget.
13. Knowledge translation: List published/presented papers and presentations arising from the research, as well as any planned KT activities.